FINANCE
ACTION TIMELINE

EXPLORE:
- Visit the Pomerantz Career Center to learn about resources
- Complete your handshake profile and upload a resume
- Make an appointment to meet with a Career Advisor to explore occupations in Finance
- Learn about student organizations related to Finance or General Business
- Conduct an informational interview with someone working in an area of Finance of interest to you
- Study and utilize resources available on the Finance Department Resource web site within the TCOB library, to learn about careers in finance
- Set up a job shadow with an finance professional

PREPARE:
- Enroll in FIN:3020 to learn more about careers in the Finance field
- Join a student organization such as FMA, Real Estate Club, Gamma Sigma Iota, Hawktrade or InvestHer
- Study and utilize resources available on the Finance Major Toolkit, located on the TCOB Library website to learn about careers in finance
- Complete suggested finance activities listed on the Finance Major Toolkit
- Participate in volunteer experiences related to business or finance such as budget management for a non profit
- Attend Fall & Spring Job & Internship Fair to learn more about prospective finance employers
- Participate in General Mock Interview Program or big Interview to polish your interview skills
- Meet with your Career Advisor to learn how to conduct an internship search
- Create your resume and highlight your finance & business courses
- Have your resume reviewed by a Peer Advisor, Career Advisor & Finance Pro-Prep faculty
- Build a LinkedIn® Account and follow finance companies

EXPERIENCE:
- Participate in Tippie RISE research
- Attend Fall & Spring Job & Internship Fair
- Use Handshake to search for Internships/Jobs
- Search for internships via LinkedIn, Indeed.com, or other search sites
- Write a sample cover letter and have it reviewed by a Peer Advisor or Career Advisor
- Take an experiential class in finance
EXPERIENCE: (cont.)

- Become a student member of a professional organization
- Take on a leadership role within a student organization to gather more in-depth experience
- Participate in at least 2 of the following:
  - Business/Finance Internship
  - Finance Case Study
  - Externship/Job Shadow
  - Finance Leadership Summer Program
  - Part-time/Summer Job in finance
  - Study Abroad/International Volunteer Experience
  - Attend company site visits offered by a student organization
  - Complete activities relating to technology or financial acumen (ie. Wall Street Prep Boot Camp or Bloomberg Market Concepts)

ACHIEVE:

- Plan to invest at least 10 hours a week toward your job search
- Create an individual job search plan with clear targets and action steps
- Update your Handshake profile and use Handshake to conduct a job search
- Update & tailor your resume and cover letters to highlight your finance experience
- Use LinkedIn to continue connecting with professionals in the finance industry and follow companies of interest
- Use LinkedIn to connect to alumni who work for companies that don’t traditionally recruit through fairs or postings on campus
- Join finance related professional organization(s)
- Prepare a list of references/seek recommendations from professors and other professionals
- Apply for full-time Finance jobs beginning in September
- Participate in General Mock Interview or Big Interview to polish your interview skills
- Attend Fall/Spring Job and Internship Fair and connect on LinkedIn with recruiters of employers that are of interest to you
- Attend workshops/roundtables/activities sponsored by the finance department and seek contact information from speakers
- Use Glassdoor.com or Salary.com to investigate salary ranges for jobs that you are considering